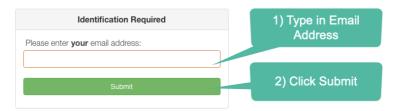*To maintain the security and privacy of your information, all correspondence from Carer Gateway will be sent to you via an encryption program called SendSafely.* The system will send a notification to your email address, and will require you to do the following to access any communication you have been sent:
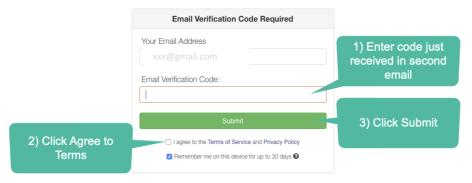
1. You will receive an email from *'noreply@carergatewayvictoria.org.au'*

2. Click on *'Send Safely Secure Link'* in the email:

   Send Safely Secure Link

3. Web browser will open:

**Identification Required**

Please enter **your** email address:

Submit

1) Type in Email Address

2) Click Submit

4. A verification code will be sent to the email you entered above

5. In the web browser:

**Email Verification Code Required**

Your Email Address

xxx@gmail.com

Email Verification Code:

Submit

☐ I agree to the Terms of Service and Privacy Policy

☑ Remember me on this device for up to 30 days ❓

1) Enter code just received in second email

3) Click Submit

2) Click Agree to Terms

6. Open files:

**Secure File Transfer**
You can click each file name to download and decrypt the file.

Secure File Transfer from supplier@carergatewayvictoria.org.au

**The following files are attached:**

Invoices_11db740e-42ce-4270-aa41-7461119ae339 (1).pdf 284.1 KB

Reply

View File

Download File

If you have any questions, please call the Alfred Health team on 1800 51 21 21 for assistance.

Connecting carers ●●●● to support services